

Exhibit 5-1: Assessment Strategy and Plan

Project: Big Sky Privacy Rules Complaints **Date:** May 26

(Tool 2a)

Sponsor/Client: Ronda Locke

Coordinator: David Xue

Primary driver of this need: *An increasing trend in complaints from patients and their families which shows that most of our hospitals are violating their confidentiality rights per HIPAA. All of our hospitals and clinics are also at legal risk due to these violations.*

A	B		C	D			E		F	
Needs Assessment Purpose	Target Population		Sampling Procedures	Data Collection Methods			Data Analysis Methods		Data Analysis Decisions	
	Population	Approval		Methods and Instruments	Sources (who/what)	When	e-support	Other support	Identification of Needs	Solution and Communication
<p>A. Obtain details of Privacy Act and HIPAA Privacy Rules.</p> <p>B. Determine reasons why privacy rules are being violated.</p> <p>C. Identify typical failures in handling information and develop corrective action scenarios on how to do it right.</p> <p>D. Identify ineffective habits that are contributing to the mishandling of medical information</p> <p>E. Identify ways to influence proper execution in work setting</p>	<p>a) 3 staff experts on the HIPAA and Privacy Act Rules</p> <p>b)10 nurses</p> <p>c) 6 admin staff at clinics</p> <p>d) 100 (cross section of employees)</p>	<p>Jason Hendrix for client Ronda Locke</p>	<p>Judgmental sampling for experts, nurses, and administrators</p> <p>Simple random sampling for questionnaire</p>	<p>a) Interview for HIPPA rules</p> <p>b) Focus group to identify ineffective habits</p> <p>c) Interview for scenarios</p> <p>d) Online questionnaire</p>	<p>a) 3 HIPAA experts</p> <p>b)10 Nurses and admin</p> <p>c) nurses, admin, and experts</p> <p>d) Sample of 100</p> <ul style="list-style-type: none"> HIPAA rules and hospital policy 	<p>Week of May 27 through June 3</p>	<p>Use Zoomerang software to administer questionnaire and analyze respondents data/</p>	<p>Administrative support to consolidate interview data</p>	<p>Draft by June 6</p>	<p>Preliminary review by 3 staff experts before June 8</p> <p>Results to client by June 10</p>

Notes: