

TEMPLATE: Assessment Strategy and Plan

Project: _____ **Date:** _____

Tool 2a

Sponsor/Client: _____

Coordinator: _____

Primary driver of this need:

A	B		C	D			E		F	
Needs Assessment Purpose	Target Population		Sampling Procedures	Data Collection Methods			Data Analysis Methods		Data Analysis Decisions	
	Population	Approval		Methods and Instruments	Sources (who/what)	When	e-support	Other support	Identification of Needs	Solution and Communication

Notes: _____